



Granada International School

Child Safeguarding Policy

Policy Name	Child Safeguarding Policy
School	Granada International School
Applies To	Teaching Staff, Non-teaching Staff, Parents, guardians and Students
Approved By	Board / Proprietor / School Leadership
Review Date	_____
Next Review Date	_____

This policy is available on the public area of the school website and on request from the School Office.

1. Introduction

At Granada International School, safeguarding is at the heart of everything we do. Our commitment to protecting children is guided by our core values: **Resilience, Curiosity, Kindness, Honesty, and Respect**. These principles shape how we teach, how we care, and how we respond to challenges, ensuring every child feels safe, valued, and empowered.

2. Purpose

- To protect all children from abuse, neglect, exploitation, and discrimination.
- To embed safeguarding into the daily life of the school, reflecting our guiding principles.
- To ensure compliance with the **Kenyan Children Act (2022)** and international child protection standards.
- To build a culture of trust and accountability across the school community.

3. Scope

This policy applies to:

- All staff, teachers, and administrators.
- Volunteers, contractors, and visitors.
- All school activities, both on campus and off-site (trips, sports, online learning).

4. Guiding Principles in Safeguarding

- **Resilience:** We empower children to face challenges with courage, knowing they are supported and protected.
- **Curiosity:** We encourage children to ask questions and speak up if they feel unsafe, fostering openness and awareness.
- **Kindness:** We treat every child with compassion, ensuring their emotional and physical well-being.
- **Honesty:** We handle safeguarding concerns transparently, with integrity and fairness.
- **Respect:** We value each child's dignity, background, and voice, ensuring inclusivity in all safeguarding practices.

5. Roles & Responsibilities

- **Board of Governors:** Oversees safeguarding policy and ensures accountability.
- **Principal:** Embeds safeguarding into school culture and practice.

- **Designated Safeguarding Lead (DSL):**
 - Primary contact for safeguarding concerns.
 - Maintains confidential records and liaises with child protection authorities.
- **Teachers & Staff:**
 - Observe, report, and support children.
 - Model resilience, kindness, honesty, and respect in daily interactions.
- **Parents/Guardians:**
 - Partner with the school to promote child safety.
- **Students:**
 - Encouraged to be curious, ask questions, and speak up if they feel unsafe.

6. Preventive Measures

- **Safe Recruitment:** Background checks and references for all staff and volunteers.
- **Training:** Annual safeguarding workshops for staff; age-appropriate awareness sessions for students.
- **Code of Conduct:**
 - No private meetings behind closed doors.
 - Appropriate use of technology and social media.
 - Respectful language and behavior at all times.
- **Safe Environment:**
 - Secure facilities and supervised activities.
 - Clear visitor protocols.
 - Safe online practices and monitoring of digital platforms.

7. Reporting & Response Procedures

1. **Immediate Safety:** Ensure the child is safe.
2. **Report:** Concerns must be reported to the DSL within 24 hours.
3. **Record:** DSL documents the concern in a confidential safeguarding log.
4. **Investigate:** DSL assesses the situation and decides whether to escalate.
5. **Referral:** If necessary, the case is referred to child protection authorities.
6. **Support:** Counseling and support offered to the child and family.
7. **Follow-Up:** DSL monitors outcomes and ensures continued safety.

Whistleblower Protection: Staff and students who report concerns in good faith will not face retaliation.

8. Monitoring & Review

- Policy reviewed annually by the Safeguarding Committee.
- Feedback from staff, parents, and students incorporated.
- Updates made to align with Kenyan law and international best practices.

9. Communication

- Policy shared with staff, parents, and students.
- Displayed prominently on school premises and website.
- Orientation sessions for new staff and students.

10. Appendices

- **Safeguarding Concern Form** (for staff use).
- **Anonymous Reporting Box/Email** details.
- **Emergency Contacts:** Local child protection services, police, and health services.